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Career Counselor

University of New Hampshire • Durham, New Hampshire

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SUMMARY:

With an uncommon commitment to personal and professional development, Career and Professional Success (CaPS) empowers all UNH students to proactively build the knowledge and skills they need to adapt and succeed in an ever-changing future.

RESPONSIBILITIES:

Career Support Advising – Work with students in one-on-one appointments and group settings on career-related issues, including:

- Identifying interests and skills as they relate to majors and careers;
- Researching internships and careers;
- Preparing resumes and cover letters;
- Interviewing and networking;
- Conducting an actual job search, including developing an action plan and identifying experiences that reflect competencies required of position;
- Researching graduate and professional school opportunities and the application process;
- Developing strategies for negotiating salary and other on-boarding issues for students with job offers

Support development and delivery of career programs, recruitment events, workshops, presentations, and digital resources on as needed basis.

QUALIFICATIONS:

- Preference will be given to applicants currently pursuing a graduate degree in higher education, college student personnel, student affairs, counseling, social work or related student service area.
- Demonstrated interest and commitment to student success, including experience in academic counseling, post-secondary career planning and placement, student affairs, advising or related experience.
- Strong interpersonal skills, communication techniques, and empathy.
- Ability to work autonomously and as a team oriented individual.
- Understanding of the career advising process for college age students as demonstrated by prior experience in career services in higher education, career counseling, student advising, coaching or professional development, or training development and delivery.
- Knowledge of career services technology including Handshake, VMock, Interview Stream and PeopleGrove.
- Background with issues faces by college students from diverse backgrounds.

USNH is committed to creating a diverse environment and is proud to be an equal opportunity employer.

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How you match

Criteria provided by job poster

Skills

- Coaching
- Student Affairs
- Higher Education
- Training & Development
- Career Counseling
- Education
- Training
- Interpersonal Skills
- Student Counseling
- Networking

Contact the job poster



Carrie Grube 2nd
Recruiting Manager at Univer...
PREMIUM
Send InMail

Job Details

Seniority Level
Associate

Industry
Higher Education

Employment Type
Part-time

Job Functions
Administrative, Education

People also viewed



Program Manager
Playworks
Boston, MA, US
SIU 1 alum works here
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Extension Teacher
(Merrimack County)
University of New Hampshire
Durham, NH, US
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Textiles
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2020 - (Brooke Charter ...
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Bridge Boston Charter School
435 Warren St, Dorchester, MA
02121, US
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3 Applicants

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Boston, MA, US

SIU 7 alumni work here

4 days ago

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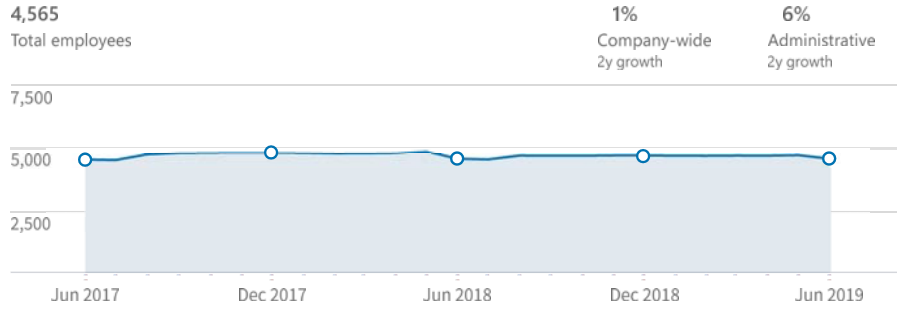
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PREMIUM

An inside look at University of New Hampshire and its employees

Hiring trends over the last 2 years



Average tenure - 8 years

University of New Hampshire talent sources



University of New Hampshire hired 3 people from Southern Illinois University, Carbondale. See all

Hires Administrative roles from these companies



See all 20 companies

Hires Administrative roles from these schools



See all 19 schools

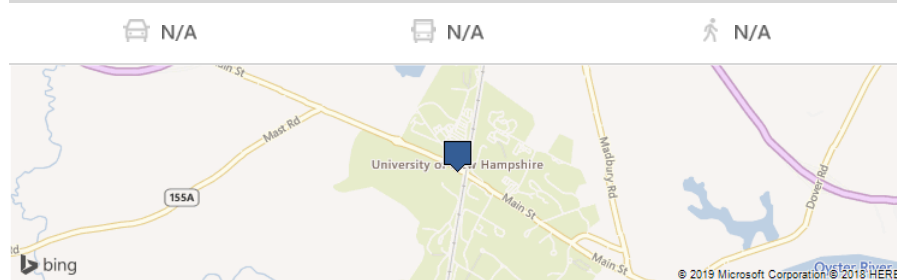
See more company insights

See your commute

From Set starting address

To 105 Main St, Durham, NH 03824

At 8:00 AM



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